**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  July 19, 2022

**Time:** 9:30 a.m.

**Place:** Access Using Video Conferencing

 Meet.google.com/ipm-pxny-hej

 Phone: 1-484-416-2276

 PIN: 201 307 165#

**Present:** David G. Mongan, P.E, Chairman

 Karl Rickert, P.E, Vice Chairman

                         Edward Hubner, P.E.

 Howard (Skip) Harclerode, P.E.

 Pastor Farinas, P.E.

**Others Present:** Zevi Thomas, Executive Director

Raquel Meyers, Assistant Executive Director

 Ruby Courtney, Board Administrator

 Danielle Anderson, Web Content Coordinator

**Absent:** Sallye Perrin, P.E., Secretary

 Milena Trust, AAG, Counsel to the Board

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**CALL TO ORDER**

Chairman Mongan called the meeting to order at 9:30 a.m.

**ACTION ON MINUTES**

Motion (I) was made by Mr. Harclerode, seconded by Mr. Farinas, and unanimously carried by the Board to approve the minutes of the June 9, 2022 Board meeting as submitted.

**APPLICATIONS APPROVED BY THE BOARD**

Motion (II) was made by Mr. Hubner, seconded by Mr. Farinas, and unanimously carried to approve 13 applications for reciprocity and 30 applications for the Principles and Practice of Engineering Examination and to deny one application for PE licensure by reciprocity due to insufficient engineering work experience and to deny one application for the Principles and Practice of Engineering examination due to insufficient engineering work experience. Based upon the education submitted (BS in Physical Sciences) by the exam applicant, they are required to apply under Option D which requires 12 years of engineering work experience and the applicant only has seven years and eight months experience. There was also another exam application which will be approved at the August 2022 Board meeting when the applicant has obtained the required four years of engineering work experience.

Approvals are as follows:

**Applications for PE Licensure by Reciprocity are as follows:**

Al Haddad, Oday (59656) Hernandez, Jonathan (59663)

Borgel, Michael (59657) Kremmidas, Spyridon (59664)

Cropp, Alexander (59658) McNally, Ian P. (59665)

Danzig, Illana (59659) Muratli, Hakki (59666)

Doshi, Kunj (59660) Shao, Wei (59667)

Ekka, Sujuit A. (59661) Taylor, Thomas P. (59668)

Fernandez, Amador (59662)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Baker Jr., Francis D. MacFarlane, James W.

Cha, Ji Y. Martin, Chad W.

Duckett, Megan E. Murphy, James P.

Gad, Hossam Nelson, Jacob

Greene, Thomas J. Penn, Savannah

Hacker, Luke W. Ramsey, Sean M.

Hallock, Christopher J. Satterfield, Christopher

Harrigan, Nicholas Seiss, Matthew R.

Holcomb, Kyle Semrad, Allison L.

Htun, Win Z. Simmons, Erin D.

Kagiri, John K. Smith, Joanna M.

Kessler, Robert W. Straumanis, Tyler M.

Ko, Wing-Mei A. Tatem, Richard B.

Lee, Jong In Uppu, Priyanka

Leimbach, Jacob D. Yuceturk, Kutay

**NEW BUSINESS**

**Verification Requests**

Ms. Courtney provided the Board with the number of verification requests processed from July 1, 2022 through June 30, 2022. There were 1579 requests processed during that time period which resulted in revenue of $31, 580. Ms. Courtney also provided the Board with a sample verification processed through NCEES to show what the process entails.

Mr. Hubner questioned why there is a fee for a verification request and felt it should be included in the license fee. Mr. Hubner mentioned some other states do not charge a fee for verification of licensure. He inquired if there is a surplus in the PE Special Fund and why such funds could not be used to eliminate the verification fee. Mr. Hubner also mentioned an American Express card cannot be used to pay for that service and most companies use American Express. The Board asked Mr. Thomas to inquire why American Express cards cannot be used. Chairman Mongan reported the Joint Chairs have asked for budget reports and expect to have a report at their next meeting. Mr. Thomas stated other states that do not charge a fee for verification services also have higher licensing fees than MD and that the Joint Chairs collectively agreed to the same license fee for all Boards. Ms. Meyers informed the Board that the Landscape Architects’ Board, for example, does not charge a fee for that service.

The Board has asked the Chairman to bring this issue up at the next Joint Chairs meeting and will discuss this issue further once the input from the Joint Chairs and the budget report have been received.

**OLD BUSINESS**

**Disciplinary Actions to be Reported**

This matter will be discussed at the August 11, 2022 meeting when Board Counsel is present.

**Review of Motions for the NCEES Annual Meeting**

This matter will be discussed at the August 11, 2022 Board meeting.

**CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT**

Motion (III) was made by Mr. Harclerode, seconded by Mr. Farinas, and unanimously carried by the Board to approve the CPC Provider applications of the Puroflux Corporation and UV Resources.

**REPORT FROM ETHICS COMMITTEE - None**

**REPORT FROM EXECUTIVE DIRECTOR**

Mr. Thomas mentioned staff is currently teleworking while there’s repairs conducted on the HVAC system at 1100 N. Eutaw. Mr. Thomas stated the Commissioner has asked all Boards to conduct virtual meetings through the end of August 2022.

Chairman Mongan stated that the election of officers will have to be postponed until the September 2022 Board meeting since the ballots have to be secret. Mr. Thomas suggested there may be a way to handle election of officers virtually with the use of some electronic applications. Chairman Mongan felt the Board should get input from Board Counsel before making that decision, and that the decision should be made by the end of the week. Mr. Thomas mentioned that the MD Department of Labor near BWI could be an option, but some of the staff are currently working there temporarily. Mr. Hubner offered use of his office for the August meeting. Mr. Thomas also stated that if that was the case, Ms. Courtney, as board administrator, will need the option to attend the meeting virtually.

**REPORT FROM BOARD COUNSEL – Counsel Not Present**

**CORRESPONDENCE**

**Memo regarding Personal Mileage Rate Increase**

The Board found this memo to be informational.

**Memo regarding Meal and Incidental Expense Rate Increase**

The Board found this memo to be informational.

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 21 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**REINSTATEMENT APPLICATIONS - None**

**EXECUTIVE SESSION**

Motion (IV) was made by Harclerode, seconded by Mr. Hubner and unanimously carried to enter Executive Session at 9:55 a.m. at Meet google.com/ipm-pxny-hej or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).  Upon completion of the session, the Board reconvened its public meeting at 10:39 a.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee July 14, 2022.

03-PE-21 Pre-Charge for tracking purposes only

01-PE-22  Recommend Close. Respondent complied.

13-PE-22 Recommend Close. Not in Maryland’s jurisdiction

14-PE-22 Recommend Close. No basis for complaint

16-PE-22 Assign to Investigator

18-PE-22 Assign to Investigator

19-PE-22 Recommend Close. Insufficient evidence

20-PE-22 Recommend Close. Insufficient evidence

22-PE-22 Recommend Close. No evidence of malpractice

Motion (V) was made by Mr. Farinas, seconded by Mr. Harclerode, and unanimously carried to accept the recommendations of the Complaint Committee.

**OTHER BUSINESS**

The next Board meeting is scheduled for Thursday, August 11, 2022.

**ADJOURNMENT**

Motion (VI) was made by Mr. Harclerode, seconded by Mr. Farinas, and unanimously carried to adjourn the meeting at 10:35 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ With Corrections                     \_\_\_\_\_\_\_\_\_x\_\_\_\_\_\_\_\_ Without Corrections

Signed by: David Mongan Date: August 26, 2022

                  Board Chairman