**BOARD OF CERTIFIED INTERIOR DESIGNERS MINUTES**

**DATE:** April 19, 2022

**PLACE:** Virtual meeting information:

Video Conferencing – [https://](https://meet.google.com/rbe-eput-tqe)meet.google.com/dfh-mfdy-bba Join by Phone –

**TIME:** 1:30 p.m.

**PRESENT:** Robyn Dubick, Interior Designer, Chair

Carmen Parsons Sneed, Interior Designer

Suzanne Frasier, Interior Designer Cheryl Duvall, Interior Designer Nichole McCollum, Interior Designer

**ABSENT:** Michael Daly

**OTHERS PRESENT:**

Gregory J. Morgan, Commissioner, O & P Licensing Division

Zevi Thomas, Executive Director

Jessica Praley, Board Counsel

Heather Flannery, Certified Interior Designer

Noraida Lozano, Board Administrator

# CALL TO ORDER

Robyn Dubick, Chair, called the business meeting of the Board of Certified

Interior Designers to order, virtually, at 1:32 p.m.

# APPROVAL OF MINUTES

Motion (I) was made by Ms. Duvall seconded by Ms. Frasier, and unanimously carried by the Board to approve the January 18, 2022 minutes with corrections.

**COMPLAINT COMMITTEE REPORT**

Ms. Sneed reported that during the complaint committee meeting on April 12, 2022, the complaint submitted to the Board was determined to be outside of the scope of Certified Interior Designers and was recommended by Mr. Andy Brouwer to be submitted to the Consumer Protection under Maryland Home Improvement Commission. Mr. Thomas confirmed that the project was more of a contractor than an interior designer.

**LEGISLATIVE COMMITTEE REPORT**

Ms. Frasier reported that based on the directives during the October 19th Board Meeting the following items were accomplished:

* To gather historic documents from prior Sunset Review in 2003 & 2012
* Compilation of the CID Board history
* A working draft that the Board can review

 Ms. Frasier asked what would the is the Board’s next step for the Task Force within 90 days to be able to have the draft approved in the next Board Meeting.

 Chair Dubick sought advice from Ms. Praley if the Board members can start reviewing the documentation and share their comments. Ms. Praley advised that it is the Board’s discretion to review it during this meeting or set a Sunset Task Force meeting and have it finalized at the next Board meeting in July. Ms. Praley reiterated that they can review it provided that a quorum is not present.

 Chair Dubick & Ms. Frasier asked Ms. Praley for clarification when communicating by email. Ms. Praley recommended having it sent via bcc (blind carbon copy) to avoid replying to all.

 Ms. Frasier asked if it is possible to share the documents through Google Drive and Ms. Praley agreed. Ms. Frasier mentioned that a volunteer member will join the two (2) members of the Sunset Task Force Committee. She was referring to Ms. Heather Flannery, an interior designer who was also present during the meeting. Ms. Praley advised that the Board have it voted upon and approved by the Government Relations office through Commissioner Morgan who agreed during the discussion.

 Motion (II) was made by Ms. Frasier, seconded by Ms. Sneed and unanimously carried by the Board to approve adding Ms. Flannery to the Sunset Task Force Committee to be confirmed by Commissioner Morgan with the Government Relations Office.

**EXECUTIVE DIRECTOR’S REPORT**

Mr. Thomas shared with the Board the NCARB-CIDQ webinar about the overlapping practice between Architects and Interior designers. He mentioned Mr. Daly’s contribution to this annual report was acknowledged during this presentation. He also announced that CIDQ has an opening for the board of directors for 2023.

**BOARD COUNSEL’S REPORT**

 Ms. Praley reported that she is still working on Prince Georges’ County’s inquiry. She stated that 2 bills failed, the demographics to be included in the licensing application form and the Sunset review for another Board. She made the Board aware that Commissioner Morgan, Mr. Thomas and the Legal Counsels will do their best to take care of it at the next Legislative Session.

 She requested to be included in the blind carbon copy of the Sunset Review documents.

 Commissioner Morgan shared his insight about the 2 Boards that have Sunset Review issues which are the Architects Board and the Real Estate Appraisers. He stated that he and the Board involved will be working hard to have this pass before the Hogan administration.

**NEW BUSINESS**

Chair Dubick introduced and welcomed Ms. Nichole McCollum as the new board member. Ms. McCollum introduced herself as the Interior Designer for the Social Security Administration and expressed gratitude to the Board.

Chair Dubick took the opportunity to have the Board Committee members re-evaluated and re-assigned responsibilities since there’s an additional member of the Board.

As requested by Ms. Frasier, Chair Dubick will email the committeeswith the list of CIDQ Complaint Legislative to which Ms. Praley agreed.

Mr. Thomas asked Ms. Praley if it is possible to just share the list through google drive rather than sending it through emails. Ms. Praley agreed and defer to the committee.

**OLD BUSINESS - NONE**

**CORRESPONDENCE**

 Mr. Thomas mentioned that the correspondence was already taken care of by the complaint committee.

**ADJOURNMENT**

The next Board Meeting is scheduled for July 19, 2022, Tuesday at 1:30 p.m.

There being no further business, Motion (III) was made by Ms. Frasier, seconded by Ms. Duvall, and unanimously carried to approve by the Board to adjourn the meeting at 2:12 p.m.

Approved: \_\_\_X\_\_\_ without corrections \_\_\_\_\_\_\_ with corrections

Signed: \_\_Signature on file\_\_ Date: \_\_07/26/2022\_\_

 Robyn Dubick, Chair