**Benchmarks of Success for Maryland’s Workforce System**

Professional Development and Technical Assistance Committee

October 16, 2021

Virtual meeting

Call-in: 405-267-1708

Google Hangout: meet.google.com/syd-pgso-eft PIN:

**Agenda**

1. Welcome
* Welcome again for new member Erin Inman, our new representative for Title I from Frederick County Workforce Services.
* We haven’t met since August. September was postponed due to the JVSG training rollout. \*\*John agreed to send link to JVSG to PDTA group for review in case it’s decided we should offer it to a larger group.\*\*
1. JVSG Triage training module update
	* Triage and JSVG (non PDTA product) rolled out to a limited group August 16th – 28% of the Title I list and 78% of Title III list were included. John mentioned he’d be talking to Title I leadership Friday to possibly roll it out universally.
	* John mentioned he would be asking for 1) better communication of the modules and 2) making it mandatory. This goes for the WIOA trainings also.
	* John mentioned there was a mixed reception to this training. Some leadership volunteered their entire group when I explained what it covered. Some leadership decided only a few of their people needed it. One actually said no thank you…
2. Module 4 review
* Considerable updates were included last week surrounding a Title I Youth Policy Update. The original training module 4 only covered youth program elements included in WIA legislation (approximately 6 elements). The policy was recently updated to reflect (14) WIOA legislation elements. I am waiting on final approval today, but it should distribute Monday. \*\*John agreed to send group newest Module 4\*\*
* PDF accessibility check – Due to approvals on this module taking more time than expected, John reviewed what was required to make a pdf accessible and completed the conversion and accessibility review himself. \*\*John agreed to send to Erica for review\*\*
* Module 4 should distribute next Monday September 20th – Waiting for the thumbs up from DBM. If any issues come up, this group will be the first to hear. John asked the group if they prefer script review or video review. Francisco prefers the video. All others had no preference.
1. Module 5 progress
* Script complete – \*\*John agreed to send to group for review this afternoon\*\*. Review and respond by next Thursday 9/23.
* New November 22nd distribution target (was October 18).
* John asked if there were any questions and Rosie mentioned she was not sure who the Title II completion list should go to. She recommended partnering with Jeana. \*\*Send the title II list out. Jeana should know all the people to send list to\*\*\*\*
1. Compliance
* Reviewed compliance numbers as of 9/1/21
* Recommend strategies to overcome –
* Reviewed how completion information is provided
* John mentioned he needed help with the excel spreadsheets for reporting \*\*Angela agreed to look into it. Asked for John to follow up afterward\*\*
1. Closing
* Dismiss