

## **Task Force to Study the Adult High School Concept**

Kick-Off Webinar

July 22, 2016

1:00 pm – 2:00 pm

### **MEETING NOTES**

#### **Members Present:**

Delegate Luke Clippinger- Maryland House of Delegates

Susan Spinnato- Designee for the Superintendent of Schools

James Rzepkowski- Designee for the Secretary of DLLR

Brian Shepter- Baltimore Metropolitan Council

Michael DiGiacomo- Governor's Workforce Development Board

Benton Murphy- Maryland Adult Learning Advisory Council (MALAC)

Heather Ritchie- Maryland Association for Adult Community and Continuing Education (MAACCE)

Kim Duncan- Representative of Adult Ed Providers

Regina Boyce- Representative of Adult Ed Providers

Kathy Stephens- Montgomery Coalition for Adult English Literacy

Scot Spencer- Opportunity Collaborative

Barbara Palko- Maryland Association of Boards of Education

Linda Dworak- Baltimore Workforce Funders Collaborative (BWFC)

Donna Kinerney- Maryland Association of Community Colleges

Renee Spence- Public School Superintendents Association of Maryland

#### **Staff**

Patricia Tyler- Department of Labor, Licensing and Regulation (DLLR)

Laura Hook- Maryland State Department of Education (MSDE)

#### **Visitor to DLLR to Observe**

Dana Marron- South Baltimore Learning Center (SBLC)

#### **Visitor on WebEx**

Lyn Farrow- Goodwill Industries of Chesapeake, Inc.

#### **Welcome and Introductions**

Patricia Tyler greeted and welcomed Task Force members to the inaugural meeting, via webinar, at 1:00 pm. Membership of the Task Force is defined by the bill- HB 1406. She listed the names of members and thanked Delegate Clippinger for his work. Task Force staff includes -Laura Hook (MSDE), Jeff Tosi (DLLR), and Patricia Tyler (DLLR). Patricia encouraged members to contact them directly with any questions or concerns.

## Overview of the House Bill 1406

The purpose of the Bill was reviewed. The purpose of the Task Force is to study the adult high school concept and report findings to the General Assembly. A trip to Washington, D.C. has been scheduled to tour two adult charter schools- Carlos Rosario International Public Charter School, and The Academy of Hope, on Thursday, August 4, 2016. A charter bus has been secured courtesy of the Annie E. Casey Foundation and Job Opportunities Task Force. An invitation and details of the tour will be sent to all members. Monthly meetings are scheduled from September 2016 through April 2017. The location of the meetings has not yet been determined. Several members offered to host the meeting.

- Brian Shepter, Baltimore Metropolitan Council indicated that his office in Locust Point has free parking
- Kim Duncan, Frederick Community College, stated that space can be arranged on the college campus
- Linda Dworak, BWFC, also offered a meeting space located in the Mt. Vernon neighborhood in Baltimore City.

## Proposed Timeline

Proposed timeline for the work of the Task Force was reviewed. As outlined in HB 1406, an interim report is due to the General Assembly by December 15, 2016. Timeline for proposed is below:

House Bill 1406 Takes Effect	July 1, 2016
Appointments to Task Force Finalized	July 15, 2016
Conference Call to Welcome Task Force Members	July 22, 2016
Field Trip to DC Adult High Schools*	August 4, 2016
Meet to Assign Sub Groups**	August 15, 2016
Progress Meeting	September 9, 2016
Progress Meeting	October 4, 2016
Progress Meeting	November 1, 2016
Draft Interim Report to Task Force Members	November 15, 2016
<b>Interim Report to Senate, House, named committees</b>	<b>December 15, 2016</b>
Progress Meeting	January 19, 2017
Progress Meeting	February 23, 2017
Progress Meeting	March 23, 2017
Progress Meeting	April 20, 2017
Meet to Discuss Final Findings and Recommendations	May 15, 2017
Draft Final Report to Task Force Members	June 11, 2017
<b>Final Report to Senate, House, named committees</b>	<b>June 30, 2017</b>

## Committee Work

The Bill charges the Task Force to accomplish seven (7) tasks. The first six (6) tasks are specific. The Task Force is required to study and make recommendations with regard to the following issues:

1. Eligibility requirements, financial stability and capacity standards for adult high school operators
2. Accreditation of adult high school operators, teachers and instructors
3. Reporting requirements for adult high school operators and data collection
4. Matriculation requirements, including admission criteria, process for recruiting and selecting students, and identification of the entity that will certify completion of program
5. Curriculum content and requirements, including graduation credits and requirements, program of study, and provision of services to special needs population
6. Funding requirements and options
7. Other issues relevant to the development of the adult high school concept.

The Task Force is required to submit an interim report on its findings and recommendations by December 15, 2016. Sub-groups/committees will be established by August 15<sup>th</sup> to focus on specific areas of interest. Patricia Tyler urged members to identify an area of interest where they would like to make contributions to the work of the task Force. Members can work on more than one committee. A Google document link will be sent to members to identify areas of interest in the near future.

### **Next Steps**

- Field Trip (August 4<sup>th</sup>) -The Task Force will be visiting Carlos Rosario and Academy of Hope- two adult high school models in DC
- Meetings and Committee Work
- Interim Report
- Responsibility of Committee Chair

### **Questions & Answers**

1. It would be helpful to visit an adult charter school when the school is in session. Will we be able to schedule another visit when the school year resumes? The group will look into the possibility of scheduling another trip when schools are in session. The upcoming visit will occur during the summer break. Special arrangements are being made for students to be present along with staff to answer questions. It was decided that the visit would be fitting to begin the work of the Task Force.
2. What is the schedule of events during the field trip? We are expected to arrive to the first school, Carlos Rosario, by 10 am. Therefore, the bus would need to leave Baltimore by 8:30am. The culinary students at the school will prepare lunch for us. A panel discussion

will be presented during lunch. Then we will visit the Academy of Hope School. We expect to leave Washington, D.C. by 4 pm.

3. Can we meet the group at the school instead of riding on the bus? Yes. Location information will be provided to everyone.
4. Will all meetings be in-person or will there be opportunity to participate via WebEx or conference call? Depending on the meeting space, we may be able to offer remote participation. Committees will decide on when and how to meet outside of the larger group.

The meeting adjourned at 1:37 pm.